Alexander Dubček University of Trenčín
Faculty of Social and Economic Relations

Študentská 3, 911 50 Trenčín, 032/7400 401, www.fsev.tnuni.sk

Admission Criteria
Academic Year: 2027/2028

Information on the study programme	
Field of study:	***8 Economics and Management***
Programme of study:	***Human Resources and Personnel Management*** ***Management in Tourism*** ***Management and Economics of Public Administration***
Standard duration of study:	*full-time: 2 years* *part-time: 2 years*
Form of Study:	*full-time / part-time*
Language of instruction:	*Slovak*
Academic degree awarded:	*Ing.*
Number of applicants planned to be admitted:	*Human Resources and Personnel Management* *full-time study – 100* *part-time study – 50*
	Management in Tourism *full-time study – 40* *part-time study – 15*
	Management and Economics of Public Administration *full-time study – 20* *part-time study – 15*
Admission Criteria	
Essential prerequisite:	*Applicants who have completed the first level of higher education in the field of study **8 Economics and Management** or in another related field of study may be admitted to the second level of university studies.*
Knowledge testing method: (applicable to Slovak and/or foreign applicants)	*The admission process is conducted without an entrance examination based on a selection procedure.*
Information on the application to study	
Application deadline:	*30 April 2027* *Additional deadlines/deadline extension will be decided by the Dean.*
E-application:	*Apply via https://e-prihlaska.tnuni.sk. Do not fill in any courses in the e-application. Do not enclose any attachments.* *An e-application is registered in the Academic Information System only with a **'uložená'** (saved) status. The applicant can check whether the application has been registered in AIS; the application status will be **'preklopená'**, and after the payment of the fee, the status must be **'poplatok uhradený'**.* *If the admission procedure fee is not paid in the e-application within 8 days from the application status **'preklopená'**, the applicant shall send proof of payment to the chief accountant for verification: maria.suletyova@tnuni.sk.*

	Alternatively, applications may be submitted via https://prihlaskavs.sk/sk/). ***Applicants who have not paid the application fee or submitted all the required supporting documents will not be included in the admissions process and, therefore, cannot receive an admission decision.***
Mandatory annexes to be submitted by FSEV TnUAD graduates:	***It is not required to print*** *and send the e-application to the Department of Student Affairs.* ***No proof of graduation*** *is required.*
Mandatory annexes to be submitted by graduates from other Slovak and/or Czech institutions of higher education (not applicable to FSEV, TnUAD graduates):	*The completed and saved electronic application* ***does not need to be printed*** *or sent to the Department of Student Affairs.* *Applicants should send only the required supporting documents:* • ***Graduates completing their studies in the current academic year*** *(who are still studying) must send by post a* ***certificate of enrolment*** *specifying the study programme and field of study. A copy of the diploma certified by a notary must be submitted immediately upon receipt, and no later than the date of enrolment.* • ***Applicants who completed their Bachelor's degree in previous academic years*** *must send a* ***copy of their Bachelor's diploma*** *certified by a notary or the registry office.*
Mandatory annexes to be submitted by graduates from foreign institutions of higher education:	*The completed and saved electronic application* ***does not need to be printed*** *or sent to the Department of Student Affairs.* *Applicants are required to send only the following supporting documents:* • ***Bachelor's diploma officially translated into Slovak.*** • ***Applicants graduating in the current academic year*** *(who are still studying) must send by post a* ***certificate of enrolment*** *specifying the study programme and field of study, officially translated into Slovak.* • *The officially translated Bachelor's diploma must be submitted immediately upon receipt, and no later than the date of enrolment.* *Applicants must submit* ***proof of recognition of their Bachelor's degree obtained at a foreign higher education institution no later than the date of enrolment.*** *The conditions and procedure are available on the University's website:* *https://tnuni.sk/uchadzaci/uznavanie-dokladov-o-vzdelani/*
Annexes to be submitted by graduates with special needs:	*Applicants with specific needs may, if they wish and consider it necessary, attach a request for their specific needs to be considered, in accordance with the Organisational Directive for Applicants and Students with Specific Needs at Alexander Dubček University of Trenčín.*
Application Fee Payment Details	
Admission procedure fee:	*€ 39*
Bank:	*Štátna pokladnica, Radlinského 32, 810 05 Bratislava 15*
Account name:	*Príjmy Trenčianska univerzita A. Dubčeka Trenčín*
Abbreviated account name:	*Príjmy TUAD TN*
IBAN:	*SK1381800000007000065375*
Variable symbol:	*10602*

Specific symbol:	*Person ID of the active student or applicant, as listed in the Academic Information System (AIS).*
SWIFT:	*SPSRSKBA*
Message to the Recipient:	*Applicant's name and surname*
Mailing address:	*Trenčianska univerzita Alexandra Dubčeka v Trenčíne, Fakulta sociálno-ekonomických vzťahov, Študentská 3, 911 50 Trenčín*

Additional information

Tuition Fees:

Tuition fees for fee-paying part-time study, above-standard study and concurrent study will be charged in accordance with the applicable Organisational Directive on the Determination of Tuition Fees and Fees Associated with Studies at Alexander Dubček University of Trenčín in force for the current academic year.

General Conditions and Information:

- *Applicants applying for a Master's degree programme may also apply if they are in the final year of their Bachelor's studies and have not yet completed the first cycle of higher education. Applicants must indicate this fact in their application.*
- *Applicants who have completed their Bachelor's studies abroad must submit proof of recognition of their foreign higher education qualification. However, if an international agreement on the mutual recognition and equivalence of educational qualifications has been concluded between the relevant country and the Slovak Republic, this document is not required (e.g. qualifications obtained in the Czech Republic are recognized automatically).*
- *The admissions procedure for an applicant begins when their electronic application for study is registered in the Academic Information System. The application and payment of the admissions fee must be registered in AIS by the deadline specified by the Faculty. The Faculty does not send notifications confirming application registration. Applicants can check the registration status of their application themselves in the electronic application system (application status: "transferred") and verify whether the fee has been paid.*
- *The Dean of the Faculty of Social and Economic Relations appoints an admissions committee consisting of a chairperson and committee members. The committee subsequently verifies whether applicants meet the basic admission requirements.*
- *The decision on admission to study is made by the Dean of the Faculty.*
- *Applicants who receive a decision rejecting their application may submit a request to the Dean of the Faculty for a review of the decision within eight days of receiving it.*
- *Applicants who receive an admission decision may enrol in accordance with the instructions provided in writing together with the admission decision.*
- *Pursuant to Section 70(8) of Act No. 300/2025 Coll. on Higher Education Institutions and on Amendments and Supplements to Certain Acts, as amended, the Faculty is entitled to request information from admitted applicants on whether they intend to enrol. If an applicant fails to provide this information within the specified period, their right to enrol is forfeited.*
- *Applicants applying for a Master's degree programme may select only one form of study in their application: full-time or part-time.*
- *Documents submitted as part of the application and the application fee are non-refundable.*

Coordinator for students with special needs

Ing. Eva Koišová, PhD., MBA eva.koisova@tnuni.sk

Approved by Academic Senate of FSEV, TnUAD on October 15, 2026.